

M I N U T E S  
CITY COUNCIL MEETING  
March 19, 2018  
5:30 PM  
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Jeff Austin, Steve King, Judy Enright, Laura Helle, Paul Fischer and Council Member-at-Large Janet Anderson

MEMBERS ABSENT: Council Member David Hagen

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, City Attorney David Hoversten, Police Chief Brian Krueger, Park and Rec Director Kim Underwood, Planning and Zoning Administrator Holly Wallace and City Clerk Ann Kasel

OTHERS PRESENT: Rachel Kuhnke, KAUS Radio, Austin Daily Herald, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Moved by Council Member Austin, seconded by Council Member King, approving the agenda. Carried.

Moved by Council Member King, seconded by Council Member Fischer, approving the Council minutes from March 5, 2018. Carried.

AWARDS, RECOGNITIONS AND REPORTS

Fire Chief Jim McCoy introduced Rachel Kuhnke, a 4<sup>th</sup> grader from Southgate Elementary, who was the state fire poster contest winner. The poster with in the Minnesota Fire Chief's magazine.

CONSENT AGENDA

Moved by Council Member King, seconded by Council Member-at-Large Anderson, approving the consent agenda as follows:

Licenses:

Cigarette: Freedom Value Centers #5, 101 4<sup>th</sup> Street NW

Concrete: Dobbs Construction, 21192 604<sup>th</sup> Street, Dodge Center

Concrete: Wagner Construction Company, 2209 4<sup>th</sup> Street NW

Excavation: Husemoller Excavating: 26375 555<sup>th</sup> Avenue

Exempt Gambling (bingo): American Legion Auxiliary Post 91, August 7-12, 2018

Exempt Gambling (raffle): Austin Area Chamber of Commerce, July 4, 2018

Food: Freedom Value Centers \$5, 101 4<sup>th</sup> Street NW  
Food: Lou's Sweet Treats, 708 14<sup>th</sup> Street NE  
Gas Station: Freedom Value Centers #5, 101 4<sup>th</sup> Street NW  
Kennel: Rocko's Retreat & Doggy Daycare. 1400 10<sup>th</sup> Drive SW, Suite A  
Massage Therapist: Angela Laskewitz, 300 2<sup>nd</sup> Street SE  
Temporary Liquor: Austin Area Commission for the Arts – April 6, May 5 & August 25, 2018

Claims:

- a. Pre-list of bills
- b. Financial and Investment Report.
- c. Joed Davis, 206 4<sup>th</sup> Street, Lyle. The matter has been forwarded to the City Attorney to protect the City's interest.
- d. Joel Demro, 57151 222<sup>nd</sup> Avenue. The matter has been forwarded to the City Attorney to protect the City's interest.

Carried.

PUBLIC HEARINGS:

A public hearing was held for street improvement assessments for 19<sup>th</sup> Street NE (Oakland Avenue E to 8<sup>th</sup> Avenue NE) Project 18102. The amount to be assessed is \$170,315.25 at 4.75% for 15 years. Public Works Director Steven Lang stated the specific details of each project were presented at the February 19, 2018 improvement hearings and notices were mailed to each property owner with the exact assessment amount and payment options.

There were no comments and there were no written or oral objections.

Moved by Council Member Austin, seconded by Council Member King, adopting a resolution declaring the cost of Project 18102. Carried 6-0.

Moved by Council Member Enright, seconded by Council Member Austin, adopting resolution adopting the assessment roll for Project 18102. Carried 6-0.

A public hearing was held for street improvement assessments for 5<sup>th</sup> Street NW (8<sup>th</sup> Ave NW to 12<sup>th</sup> Ave NW) and 12<sup>th</sup> Avenue NW (5<sup>th</sup> St NW to 10<sup>th</sup> St NW), Project 18103. The amount to be assessed is \$233,131.98 at 4.75% for 15 years. Public Works Director Steven Lang stated the specific details of each project were presented at the February 19, 2018 improvement hearings and notices were mailed to each property owner with the exact assessment amount and payment options.

There were no comments and there were no written or oral objections.

Moved by Council Member Enright, seconded by Council Member-at-Large Anderson, adopting a resolution declaring the cost of Project 18103. Carried 6-0.

Moved by Council Member-at-Large Anderson, seconded by Council Member Enright, adopting resolution adopting the assessment roll for Project 18103. Carried 6-0.

A public hearing was held for street improvement assessments for 14th Ave SW (4th St SW to 8th St SW) and 15th Ave SW (4th St SW to 6th St SW) Project 18104. The amount to be assessed is \$155,607.48 at 4.75% for 15 years. Public Works Director Steven Lang stated the specific details of each project were presented at the February 19, 2018 improvement hearings and notices were mailed to each property owner with the exact assessment amount and payment options.

There were no comments and there were no written or oral objections.

Moved by Council Member Austin, seconded by Council Member Enright, adopting a resolution declaring the cost of Project 18104. Carried 6-0.

Moved by Council Member Austin, seconded by Council Member Enright, adopting resolution adopting the assessment roll for Project 18104. Carried 6-0.

A public hearing was held for street improvement assessments for 5th St SE (13th Ave SE to Dead End), 7th St SE (13th Ave SE to 16th Ave SE), 8th Dr SE (15th Ave SE to 16th Ave SE) and 15th Ave SE (6th St to 8th Dr SE), Project 18106. The amount to be assessed is \$154,006.85 at 4.75% for 15 years. Public Works Director Steven Lang stated the specific details of each project were presented at the February 19, 2018 improvement hearings and notices were mailed to each property owner with the exact assessment amount and payment options.

Mr. Lang noted one written objection had been filed from Jeremy Carolan for parcel 34.550.0540.

Moved by Council Member Austin, seconded by Council Member Enright, adjourning the hearing on parcel 34.550.0540. Carried.

There were no other comments or objections.

Moved by Council Member Austin, seconded by Council Member King, adopting a resolution declaring the cost of Project 18106. Carried 6-0.

Moved by Council Member Enright, seconded by Council Member King, adopting resolution adopting the assessment roll for Project 18106. Carried 6-0.

**BID OPENING:**

The City received the following bids for Phase 1 of the North Main Street Project:

Contractor	Bid Amount
Ulland Brothers, Inc.	\$1,682,739.63
Landwehr Construction, Inc.	\$1,784,869.90

Public Works Director Steven Lang stated work will consist of an earthen levee, storm sewer, drainage tile, pedestrian trail and roadway construction and will begin in May 2018. He recommended awarding the bid to Ulland Brothers, Inc., contingent upon the execution of a DNR Grant in the amount of \$1,125,000.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution approving a contract with Ulland Brothers for the North Main Flood Control Project, Phase 1, contingent upon the execution of a MnDNR grant in the amount of \$1,125,000.00. Carried 6-0.

#### PETITIONS AND REQUESTS:

City Clerk Ann Kasel requested the Council approve brewery licenses for Gravity Storm Brewery.

Moved by Council Member-at-Large Anderson, seconded by Council Member Enright, adopting a resolution approving a brewer tap room and small brewer off-sale licenses for Gravity Storm Brewery. Carried 6-0.

Director of Administrative Services Tom Dankert requested the Council approve a contract with Kiker Brothers for a fully adhered EPDM roof system over a portion of City Hall. Funding for the project will come from the Building Fund.

Moved by Council Member King, seconded by Council Member Fischer, adopting a resolution approving a contract with Kiker Brothers for roof replacement at City Hall. Carried 6-0.

Mr. Dankert also requested the Council approve a contract with Fox Electric to upgrade the Park and Rec office and hallway on the first floor to LED lighting. Funding for the lighting would also come from the Building Fund.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution approving a contract with Fox Electric for lighting replacement at City Hall. Carried 6-0.

Director of Administrative Services Tom Dankert requested the Council approve 2017 carry over items. The various departments did not spend the funds in 2017 and would request those funds be carried over into 2018.

Moved by Council Member King, seconded by Council Member Austin, adopting a resolution approving 2017 budget carryovers. Carried 6-0.

Fire Chief Jim McCoy stated the City was awarded a hazardous materials emergency preparedness grant in the amount of \$2,600 for emergency training. He requested the Council accept the grant.

Moved by Council Member King, seconded by Council Member Enright, adopting a resolution accepting a State Hazardous Materials Emergency Preparedness grant. Carried 6-0.

Public Works Director Steven Lang requested the Council approve an agreement with Hormel Foods for advertising on the new ice resurfacers at Riverside Arena. The agreement would be for 5 years with a payment of \$4,000 per year.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution approving an agreement for ice resurfacers advertising. Carried 6-0.

Planning and Zoning Administrator Holly Wallace reviewed a rezoning request petitioned by Steve and Kathy Sollie for property they own at 1400 10<sup>th</sup> Drive SE. The property was recently annexed into the City as a “R-1” single family property and the Petitioners would like to be rezoned to “I-1” Light Industrial District. Ms. Wallace stated the change is consistent with the City’s comprehensive plan and the surrounding area uses. The Planning Commission reviewed the request at their March meeting and recommended approval by an 8-0 vote.

Moved by Council Member King, seconded by Council Member Fischer, for preparation of the ordinance. Carried.

Moved by Council Member Austin, seconded by Council Member King, for adoption and publication of the zoning ordinance. Carried 6-0.

Moved by Council Member Enright, seconded by Council Member Austin, appointing Shawn O’Connor to the Sustainability Taskforce, term ending December 31, 2020. Carried.

Parks and Recreation Director Kim Underwood requested the Council approve a contract with Cooperative Purchasing Connection for the purchase of a scoreboard and video display with funding coming from the Hormel Foundation in the Amount of \$240,000.

Moved by Council Member Austin, seconded by Council Member Enright, adopting a resolution approving a contract with Cooperative Purchasing Connection. Carried 6-0.

Moved by Council Member Austin, seconded by Council Member King, adopting a resolution approving the purchase of a scoreboard and video display with Aim Electronics. Carried 6-0.

Moved by Council Member Enright, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1406 4<sup>th</sup> Street SE, Hansen property. Carried.

Moved by Council Member King, seconded by Council Member Austin, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 908 11<sup>th</sup> Avenue SW, Skattebo property. Carried.

## REPORTS

Council Member Enright stated the Beyond the Yellow Ribbon Committee is working hard to bring the Vietnam Wall to the fairgrounds in May. They committee is looking for volunteers to help staff the event and interested people can contact Wayne Madsen at Mower County.

Planning and Zoning Administrator Holly Wallace stated the City had a booth at the home and vacation show and visited with citizens about the various services the City offers.

Moved by Council Member Austin, seconded by Council Member King, adjourning the meeting to April 2, 2018. Carried.

Adjourned: 6:04 p.m.

Approved: April 2, 2018

Mayor: \_\_\_\_\_

City Recorder: \_\_\_\_\_